

REPORT OF THE ASSISTANT CHIEF EXECUTIVE - PERFORMANCE

CATALOGUE SUPPLIES SERVICE JOINT COMMITTEE

28th SEPTEMBER 2011

PERFORMANCE REVIEW AUGUST 2011

1. Purpose of Report

The purpose of the report is to provide the Joint Committee with an appraisal of the Service trading and operational performance for the current year to date.

2. Connection to Corporate Improvement Objectives / Other Corporate Priorities.

2.1 None

3. Background

- 3.1 The Joint Supplies Service (JSS) provides a one stop purchasing facility for each of the partnering Authorities, through delivery via stores and a direct sourcing function for items of common and repetitive spend. It demonstrates savings to corporate customers and schools through economies of scale, which can be used in service delivery.
- 3.2 The Joint Committee has previously agreed the practice of the holiday break closure of the JSS during the Christmas and New Year period. The practice was introduced several years ago in response to the increased tendency of Service customers (staff) to extend the statutory public holiday period, the school term and supplier closures over the same period, culminating in the virtual absence of any service requirement of the JSS
- 3.3 The Joint Committee approved the revenue budget for 2011/12 of £1.27m (offset income of £1.27m) and as part of the Service management framework, budget projections are reviewed regularly and reported to Committee.

4.0 Current Position

4.1 Summary Financial Position at 31st August 2011

- 4.1.1 A summary of revenue budget expenditure/income for the first five months of the financial year and projected outturn for 2011/12 is provided in the table below:

Table 1- Comparison of budget against projected spend at 31st August 2011.

Expenditure Group	Budget 2011/12 £,000	Adjusted Actual to 31 Aug 2011 £,000	Projected Outturn 2011/12 £,000	Projected Over/(Under) Spend 2011/12 £,000
Employees	885	369	894	9
Supplies/Services	158	65	153	(5)
Transport	107	40	106	(1)
Premises	83	35	83	0
Finance/Support Services	37	15	37	0
Total Expenditure	1,270	524	1,273	3
Total Income	1,270	629	1,330	(60)
Deficit/(Surplus)	0	(105)	(57)	(57)

Reasons for differences between budget and spend

Explanations for the more significant variances from budget are given below:
The more significant variances are:-

- A projected overspend of £9k on employees mainly in respect of the additional costs to cover the long term sickness of a member of staff.
- A projected underspend of £5k on supplies & services due to minor variances on budget heads.
- A projected income surplus of £60k. The projected income surplus at 31 March 2012 is dependant upon current levels of turnover/income being maintained for the remainder of the financial year, and comprises projected non trading income of £145k and £1,185k trading income.

4.2 Service Turnover - 2011/12 April-August (week 21)

4.2.1 Summary of turnover during the period April to August (week 21) is provided in the tables below, noting the turnover surplus position with current update to be provided at the meeting. Included in the catalogue direct trading figures is expenditure related to two major educational projects undertaken by the JSS over the period, with a combined turnover value of £260k.

Table 2- Turnover April-August

	April-August 2010/11	Target April – August 2011/12	Actual April - August 2011/12	% Actual to target
	£,000	£,000	£,000	
Catalogue Stores	1,704	1,716	1,886	+9.9%
Catalogue Direct	548	558	863	+54.7%
Totals	2,252	2,274	2,749	+20.9%

Table 3- Turnover Analysis by Authority

	Bridgend	Caerphilly	Merthyr Tydfil	Rhondda Cynon Taf	Neath- Port Talbot/S' sea	Other	Total
	£,000	£,000	£,000	£,000	£,000	£,000	£,000
2011/12	687	601	188	926	105	242	2,749
2010/11	527	520	139	772	89	205	2,252

4.3 Service Performance Indicators

4.3.1 As part of the monitoring of the Joint Service, regular reports are presented to the Joint Committee in relation to designated core performance indicators, as shown in the table below.

Table 4- Performance Indicators

Performance Indicator	Service Target	2010/11 (Full Year)	2011/12 (April- August)
Product Availability Average stock level available on first request	96%	96.65%	96.82%
Stockholding Value Average stock value during the trading year.	8 weeks stock equivalent	8.8 weeks (£523k)	9.3 weeks (£626k)
Sales Turnover Trading turnover	£5.63m (10/11) £2.274m (Period 11/12)	£5.66m	£2.749m
Debt Management Owed debt to the JSS during trading year	Not greater than 5.5 weeks credit income	4.8 weeks (Average £528k)	3.8 weeks (Average £493k)
Creditor Payments Supplier payments within legislated period	97.5%	97.6%	97.7%

4.3.2 At the last meeting of the Joint Committee, Members requested future service performance reports to include details of the additional customer base of the JSS,

supplied under the provisions of the Local Authorities (Goods & Services) Act 1970, and successive Orders made under this statute.

A summary of this customer group is provided in the table below together with a schedule of individual customers in the attached Appendix.

Table 5- Customer Group Analysis

Type	Bridgend	Caerphilly	Merthyr Tydfil	RCT	Blaenau Gwent	Cardiff	Gwent	Neath / Port Talbot	Newport	Other	Swansea	Torfaen	Vale of Glam	Grand Total
Education: Comprehensive					1	8		9	4		14		3	39
Education: Primary					2	23		54	2	11	49		23	164
Education: Other						1	1	1					1	4
Council							1	3			2		1	7
Careers	1	2	1	5										9
Colleges	8	2	2	6						2				20
Other	66	28	6	53		4	1	1	2	8	3	1		173
Playgroups	14	7	4	6		1								32
South Wales Police	11	1		4		5				11	1			33
University	1			4		1								6
Grand Total	101	40	13	78	3	43	3	68	8	32	69	1	28	487

4.4 Absence Monitoring - 2011/12 April-August

4.4.1 A summary of the sickness level within the Service for period 1 April 2011 to 31 August 2011 is shown in the table below.

Table 6- Sickness 1 April- 31 August 2011

No. of days absence	Average no. of days per person
78.5*	2.18
* Includes two long-term absences totalling 37.5 days.	

4.5 County Borough Supplies Web Site

4.5.1 A report was presented to the last meeting reviewing the progress of the JSS Web Site, with a requirement for further updates to be provided at future meetings of the Joint Committee.

A summary of the web-usage analysis for the period of July to mid-September is included below.

Table 7- Web Usage

Period	To June 2011	To mid-September 2011
Web-based turnover (% of total)	174k (4.2%)	271k (5.5%)
Web transactions (% of total)	1266 (3.8%)	1469 (4.4%)
Activated Customer Accounts	831	935
Customer Accounts in use	369	463

4.6 Year End Holiday Period

4.6.1 The arrangements this year will reflect the period December 28th-30th with the closure being accommodated by way of staff annual leave and flexible working arrangements.

5 Effect upon Policy Framework and Procedure Rules

This is an information report and has no implications for the Council's policy framework or procedure rules.

6 Equalities Impact Assessment

There is no impact on specific equality groups and disability duties.

7 Financial Implications

These are reflected in the report.

8 Recommendation

It is recommended that Members note the content of the report.

David Macgregor,
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Background Documents: None other than identified within the report.

Appendix

Area	Type	Customer
Bridgend Area	Careers	CAREERS WALES MID GLAMORGAN
Caerphilly Area - West	Careers	CAREERS CENTRE
Caerphilly Area - West	Careers	CAREERS WALES MID GLAMORGAN
Cynon Area	Careers	ABERDARE CAREERS CENTRE
Merthyr Tydfil Area	Careers	CAREERS WALES MID GLAMORGAN
Rhondda Area	Careers	CAREERS CENTRE TONYPANDY
Rhondda Area	Careers	TONYPANDY CAREERS
Taff Area	Careers	CAREERS WALES MID GLAMORGAN
Taff Area	Careers	PONTYPRIDD CAREERS CENTRE
Bridgend Area	Colleges	BRIDGEND COLLEGE
Bridgend Area	Colleges	BUSINESS SUPPORT & INNOVATION CENTRE
Bridgend Area	Colleges	CARE CHILDHOOD STUDIES & EDUCATION
Bridgend Area	Colleges	MAESTEG COLLEGE
Bridgend Area	Colleges	PENCOED COLLEGE
Bridgend Area	Colleges	SCHOOL PLUS CO-ORDINATOR
Bridgend Area	Colleges	SPORTS & RECREATION
Bridgend Area	Colleges	WESTON HOUSE HALLS OF RESIDENCE
Caerphilly Area - West	Colleges	THE COLLEGE @ ABER VALLEY
Caerphilly Area - West	Colleges	YSTRAD MYNACH COLLEGE
Cynon Area	Colleges	ABERDARE CAMPUS
Cynon Area	Colleges	ABERDARE COLLEGE
Cynon Area	Colleges	FIRST STEPS NURSERY
Merthyr Tydfil Area	Colleges	HONEY BUNNIES DAY NURSERY
Merthyr Tydfil Area	Colleges	MERTHYR COLLEGE
Other Area	Colleges	COLEG MORGANNWG
Other Area	Colleges	PONTYPRIDD COLLEGE SITE SERVICES
Rhondda Area	Colleges	RHONDDA COLLEGE
Taff Area	Colleges	PONTYPRIDD COLLEGE
Taff Area	Colleges	SPORTS & RECREATION
Gwent Area	Council	TECHNICAL SERVICES
Neath / Port Talbot Area	Council	ACCESS MANAGEMENT SERVICES
Neath / Port Talbot Area	Council	FLYING START PLAYGROUP
Neath / Port Talbot Area	Council	SKILLS & TRAINING UNIT
Swansea Area	Council	DUNVANT SOCIAL CENTRE
Swansea Area	Council	WAUN WEN FLYING START
Vale of Glamorgan	Council	VALE OF GLAMORGAN COUNCIL
Blaenau Gwent Area	Education: Comprehensive	TREDEGAR COMPREHENSIVE SCHOOL
Cardiff	Education: Comprehensive	CATHAYS HIGH SCHOOL
Cardiff	Education: Comprehensive	CORPUS CHRISTI HIGH SCHOOL
Cardiff	Education: Comprehensive	FITZALAN HIGH SCHOOL
Cardiff	Education: Comprehensive	LLANEDEYRN HIGH SCHOOL
Cardiff	Education: Comprehensive	LLANISHEN HIGH SCHOOL
Cardiff	Education: Comprehensive	MICHAELSTON COMMUNITY COLLEGE
Cardiff	Education: Comprehensive	WILLOWS HIGH SCHOOL
Cardiff	Education: Comprehensive	YSGOL PLASMAWR
Neath / Port Talbot Area	Education: Comprehensive	CEFN SAESON COMPREHENSIVE SCHOOL
Neath / Port Talbot Area	Education: Comprehensive	CWMTAWE COMMUNITY SCHOOL
Neath / Port Talbot Area	Education: Comprehensive	CWRT SART COMMUNITY COMPREHENSIVE
Neath / Port Talbot Area	Education: Comprehensive	CYMER AFAN COMPREHENSIVE SCHOOL
Neath / Port Talbot Area	Education: Comprehensive	DWR Y FELIN UPPER SCHOOL
Neath / Port Talbot Area	Education: Comprehensive	GLAN AFAN COMPREHENSIVE
Neath / Port Talbot Area	Education: Comprehensive	LLANGATWG COMMUNITY SCHOOL
Neath / Port Talbot Area	Education: Comprehensive	SANDFIELDS COMPREHENSIVE SCHOOL
Neath / Port Talbot Area	Education: Comprehensive	ST JOSEPH'S CATHOLIC SCHOOL & SIXTH FORM
Newport Area	Education: Comprehensive	CAERLEON COMPREHENSIVE SCHOOL
Newport Area	Education: Comprehensive	ST ILLTYD'S CATHOLIC HIGH SCHOOL
Newport Area	Education: Comprehensive	ST JULIAN'S SCHOOL
Newport Area	Education: Comprehensive	YSGOL GYMRAEG IFOR HAEL

Swansea Area	Education: Comprehensive	BIRCHGROVE COMPREHENSIVE
Swansea Area	Education: Comprehensive	BISHOP GORE SCHOOL
Swansea Area	Education: Comprehensive	BISHOP VAUGHAN CATHOLIC SCHOOL
Swansea Area	Education: Comprehensive	BISHOPSTON COMPREHENSIVE
Swansea Area	Education: Comprehensive	CEFN HENGOED COMPREHENSIVE SCHOOL
Swansea Area	Education: Comprehensive	DANIEL JAMES COMMUNITY SCHOOL
Swansea Area	Education: Comprehensive	DYLAN THOMAS COMMUNITY SCHOOL
Swansea Area	Education: Comprehensive	GOWERTON COMPREHENSIVE SCHOOL
Swansea Area	Education: Comprehensive	MORRISTON COMPREHENSIVE SCHOOL
Swansea Area	Education: Comprehensive	PENTREHAFOD SCHOOL
Swansea Area	Education: Comprehensive	PENYRHEOL COMPREHENSIVE SCHOOL
Swansea Area	Education: Comprehensive	PONTARDDULAIS COMPREHENSIVE
Swansea Area	Education: Comprehensive	YSGOL GYFUN GWYR
Swansea Area	Education: Comprehensive	YSGOL GYFUN GYMRAEG BRYN TAWE
Vale of Glamorgan	Education: Comprehensive	COWBRIDGE COMPREHENSIVE SCHOOL
Vale of Glamorgan	Education: Comprehensive	STANWELL COMPREHENSIVE
Vale of Glamorgan	Education: Comprehensive	YSGOL GYFUN BRO MORGANNWG
Cardiff	Education: Other	PONTYCLUN OUT OF SCHOOL CLUB
Gwent Area	Education: Other	CROSSKEYS YOUTH CENTRE
Neath / Port Talbot Area	Education: Other	BRYNCOCH P.R.U.
Vale of Glamorgan	Education: Other	COWBRIDGE YOUTH CENTRE
Blaenau Gwent Area	Education: Primary	ST JOSEPHS RC PRIMARY
Blaenau Gwent Area	Education: Primary	YSGOL GYMRAEG BRO HELYG
Cardiff	Education: Primary	BADEN POWELL PRIMARY SCHOOL
Cardiff	Education: Primary	BISHOP CHILDS C/W PRIMARY
Cardiff	Education: Primary	BRYN CELYN PRIMARY SCHOOL
Cardiff	Education: Primary	CHRIST THE KING PRIMARY
Cardiff	Education: Primary	COED GLAS PRIMARY SCHOOL
Cardiff	Education: Primary	CORYTON PRIMARY
Cardiff	Education: Primary	CREIGIAU PRIMARY SCHOOL
Cardiff	Education: Primary	GWAELOD Y GARTH PRIMARY SCHOOL
Cardiff	Education: Primary	KITCHENER PRIMARY
Cardiff	Education: Primary	LAKESIDE PRIMARY
Cardiff	Education: Primary	LANSDOWNE PRIMARY SCHOOL
Cardiff	Education: Primary	LLANDAFF CHURCH IN WALES PRIMARY
Cardiff	Education: Primary	OAKFIELD PRIMARY SCHOOL
Cardiff	Education: Primary	PENTREBANE PRIMARY
Cardiff	Education: Primary	PENTYRCH PRIMARY SCHOOL
Cardiff	Education: Primary	ST CADOC'S CATHOLIC PRIMARY SCHOOL
Cardiff	Education: Primary	ST JOHN LLOYD SCHOOL
Cardiff	Education: Primary	ST MARY THE VIRGIN PRIMARY SCHOOL
Cardiff	Education: Primary	SULLY PRIMARY SCHOOL
Cardiff	Education: Primary	THE HOLLIES SCHOOL
Cardiff	Education: Primary	TONGWYNLAIS PRIMARY
Cardiff	Education: Primary	YSGOL GYMRAEG COED Y GOF
Cardiff	Education: Primary	YSGOL GYMRAEG NANT CAERAU
Neath / Port Talbot Area	Education: Primary	BAGLAN PRIMARY
Neath / Port Talbot Area	Education: Primary	BLAENBAGLAN PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	BLAENDULAIS PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	BLAENGWRACH PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	BLAENHONDDAN PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	BRYN PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	BRYNCOCH CHURCH IN WALES PRIMARY
Neath / Port Talbot Area	Education: Primary	BRYNHYFRYD PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	CENTRAL INFANTS
Neath / Port Talbot Area	Education: Primary	CENTRAL JUNIOR SCHOOL
Neath / Port Talbot Area	Education: Primary	CILFFRIW PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	CLUN PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	COED HIRWAUN PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	COEDFFRANC PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	CROESERW PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	CRYNALLT INFANTS SCHOOL

Neath / Port Talbot Area	Education: Primary	CWMAFAN INFANTS SCHOOL
Neath / Port Talbot Area	Education: Primary	CYMER AFAN PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	DUFFRYN AFAN PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	EARLY YEARS UNIT
Neath / Port Talbot Area	Education: Primary	EASTERN PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	GLANYMOR PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	GLYNCORRWG PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	GNOLL PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	GODRE'RGRAIG PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	LLANSAWEL PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	MELIN INFANTS SCHOOL
Neath / Port Talbot Area	Education: Primary	MELIN JUNIOR SCHOOL
Neath / Port Talbot Area	Education: Primary	MYNACHLOG NEDD JUNIOR SCHOOL
Neath / Port Talbot Area	Education: Primary	NEATH ABBEY INFANTS SCHOOL
Neath / Port Talbot Area	Education: Primary	PEN AFAN PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	PONTRHYDYFEN PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	RHOS PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	RHYDYFRO PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	ST JOSEPH'S CATHOLIC INFANTS SCHOOL
Neath / Port Talbot Area	Education: Primary	ST JOSEPH'S CATHOLIC JUNIOR
Neath / Port Talbot Area	Education: Primary	ST JOSEPH'S CATHOLIC PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	ST THERESE'S CATHOLIC PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	TAIRGWAITH PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	TIR MORFA PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	TONNAU PRIMARY COMMUNITY SCHOOL
Neath / Port Talbot Area	Education: Primary	VELINDRE COMMUNITY SCHOOL
Neath / Port Talbot Area	Education: Primary	WAUNCEIRCH PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	YGGD CWMGORS
Neath / Port Talbot Area	Education: Primary	YGGD CWMLLYNFELL
Neath / Port Talbot Area	Education: Primary	YGGD RHIWFAWR
Neath / Port Talbot Area	Education: Primary	YGGD TREBANNWS
Neath / Port Talbot Area	Education: Primary	YGGD Y GLYN
Neath / Port Talbot Area	Education: Primary	YNYSFACH PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	YNYSMAERDY PRIMARY SCHOOL
Neath / Port Talbot Area	Education: Primary	YSGOL GYNRADD GYMRAEG PONTARDAWE
Neath / Port Talbot Area	Education: Primary	YSGOL GYNRADD GYMRAEG RHOSAFAN
Neath / Port Talbot Area	Education: Primary	YSGOL GYNRADD GYMRAEG TYLE'R YNN
Neath / Port Talbot Area	Education: Primary	YSGOL HENDRE
Newport Area	Education: Primary	GEORGETOWN PRIMARY SCHOOL
Newport Area	Education: Primary	ROGERSTONE PRIMARY SCHOOL
Other Area	Education: Primary	BEER C OF E PRIAMRY SCHOOL
Other Area	Education: Primary	DOT HILL PRIMARY SCHOOL
Other Area	Education: Primary	FOXHILLS INFANT SCHOOL
Other Area	Education: Primary	PARK INFANT SCHOOL
Other Area	Education: Primary	YSGOL FELINWENDA
Other Area	Education: Primary	YSGOL GYNRADD ABERDYFI
Other Area	Education: Primary	YSGOL MANOD
Other Area	Education: Primary	YSGOL RHOSGADFAN
Other Area	Education: Primary	YSGOL TAN Y CASTELL
Other Area	Education: Primary	YSGOL TAN Y MARIAN
Other Area	Education: Primary	YSGOL TREGARTH
Swansea Area	Education: Primary	BIRCHGROVE PRIMARY SCHOOL
Swansea Area	Education: Primary	BISHOPSTON PRIMARY SCHOOL
Swansea Area	Education: Primary	BRYNHYFRYD INFANTS SCHOOL
Swansea Area	Education: Primary	BRYNHYFRYD JUNIOR SCHOOL
Swansea Area	Education: Primary	BRYNMILL PRIMARY SCHOOL
Swansea Area	Education: Primary	CASLLWCHWR PRIMARY SCHOOL
Swansea Area	Education: Primary	CHRISTCHURCH CHURCH IN WALES PRIMARY
Swansea Area	Education: Primary	CLWYD COMMUNITY PRIMARY SCHOOL
Swansea Area	Education: Primary	CLYDACH JUNIOR SCHOOL
Swansea Area	Education: Primary	CRWYS PRIMARY SCHOOL
Swansea Area	Education: Primary	CWM GLAS PRIMARY SCHOOL

Swansea Area	Education: Primary	CWMBWRLA PRIMARY
Swansea Area	Education: Primary	CWMRHYDYCEIRW PRIMARY SCHOOL
Swansea Area	Education: Primary	DUNVANT PRIMARY SCHOOL
Swansea Area	Education: Primary	GENDROS PRIMARY
Swansea Area	Education: Primary	GLAIS PRIMARY SCHOOL
Swansea Area	Education: Primary	GRAIG INFANTS SCHOOL
Swansea Area	Education: Primary	GWYROSYDD PRIMARY SCHOOL
Swansea Area	Education: Primary	HAFOD PRIMARY SCHOOL
Swansea Area	Education: Primary	KNELSTON PRIMARY SCHOOL
Swansea Area	Education: Primary	LLANGYFELACH PRIMARY
Swansea Area	Education: Primary	MANSELTON PRIMARY SCHOOL
Swansea Area	Education: Primary	MAYTREE AUTISTIC UNIT
Swansea Area	Education: Primary	MORRISTON PRIMARY SCHOOL
Swansea Area	Education: Primary	NEWTON PRIMARY
Swansea Area	Education: Primary	OYSTERMOUTH PRIMARY SCHOOL
Swansea Area	Education: Primary	PARKLAND PRIMARY SCHOOL
Swansea Area	Education: Primary	PENGELLI PRIMARY SCHOOL
Swansea Area	Education: Primary	PENLLERGAER PRIMARY
Swansea Area	Education: Primary	PENNARD PRIMARY
Swansea Area	Education: Primary	PENTRECHWYTH PRIMARY SCHOOL
Swansea Area	Education: Primary	PENTREPOETH INFANTS SCHOOL
Swansea Area	Education: Primary	PENTREPOETH JUNIOR SCHOOL
Swansea Area	Education: Primary	PENYRHEOL PRIMARY SCHOOL
Swansea Area	Education: Primary	PLASMARL PRIMARY SCHOOL
Swansea Area	Education: Primary	PONTARDDULAIS PRIMARY
Swansea Area	Education: Primary	PONTYBRENIN PRIMARY SCHOOL
Swansea Area	Education: Primary	SKETTY PRIMARY SCHOOL
Swansea Area	Education: Primary	ST HELENS PRIMARY SCHOOL
Swansea Area	Education: Primary	ST ILLTYD'S RC PRIMARY SCHOOL
Swansea Area	Education: Primary	TALYCOPA PRIMARY SCHOOL
Swansea Area	Education: Primary	TOWNHILL PRIMARY SCHOOL
Swansea Area	Education: Primary	TRALLWN PRIMARY
Swansea Area	Education: Primary	WAUN WEN PRIMARY
Swansea Area	Education: Primary	WAUNARLWYDD PRIMARY
Swansea Area	Education: Primary	Y.G.G. BRYNIAGO
Swansea Area	Education: Primary	Y.G.G. BRYNYMOR
Swansea Area	Education: Primary	YSGOL GYNRADD GYMRAEG PONTBRENIN
Swansea Area	Education: Primary	YSGOL GYNRADD GYMRAEG FELINDRE
Vale of Glamorgan	Education: Primary	COGAN PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	COLCOT PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	EAGLESWELL PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	EVENLODE PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	FAIRFIELD PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	GLADSTONE PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	HIGH STREET PRIMARY
Vale of Glamorgan	Education: Primary	HOLTON PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	JENNER PARK PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	LLANFAIR PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	LLANGAN PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	LLANSANNOR & LLANHARRY C IN W SCHOOL
Vale of Glamorgan	Education: Primary	OAKFIELD PRIMARY & NURSERY SCHOOL
Vale of Glamorgan	Education: Primary	PENDOYLAN CHURCH IN WALES PRIMARY
Vale of Glamorgan	Education: Primary	ST ATHAN PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	ST BRIDES MAJOR PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	ST DAVID'S C IN W PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	ST ILLTYD PRIMARY
Vale of Glamorgan	Education: Primary	WICK & MARCROSS C IN W PRIMARY
Vale of Glamorgan	Education: Primary	Y BONT FAEN PRIMARY SCHOOL
Vale of Glamorgan	Education: Primary	YSGOL GWAUN Y NANT
Vale of Glamorgan	Education: Primary	YSGOL IOLO MORGANWG
Vale of Glamorgan	Education: Primary	YSGOL MAES DYFAN
Bridgend Area	Other	1ST WICK BROWNIE PACK

Bridgend Area	Other	ABERKENFIG BOYS & GIRLS CLUB
Bridgend Area	Other	ABERKENFIG MINISTRIES
Bridgend Area	Other	ACTION FOR CHILDREN
Bridgend Area	Other	BEES KNEES DAY NURSERY
Bridgend Area	Other	BETTWS BOYS AND GIRL'S CLUB
Bridgend Area	Other	BLACKMILL YOUTH & COMMUNITY CENTRE
Bridgend Area	Other	BRACKLA COMMUNITY ASSOCIATION
Bridgend Area	Other	BRACKLA COMMUNITY COUNCIL
Bridgend Area	Other	BRACKLA TABERNACLE
Bridgend Area	Other	BRACKLA TABERNACLE (YOUTH SECTION)
Bridgend Area	Other	BRIDGEND ASSOCIATION OF VOLUNTARY
Bridgend Area	Other	BRIDGEND CHRISTIAN SCHOOL
Bridgend Area	Other	BRIDGEND DEAF SPORTS & SOCIAL CLUB
Bridgend Area	Other	BRIDGEND DISPHASIA SELF HELP GROUP
Bridgend Area	Other	BRIDGEND TOWN COUNCIL
Bridgend Area	Other	BRIDGEND WOMENS AID
Bridgend Area	Other	BRIDGEND WOMENS AID
Bridgend Area	Other	BRYNCAE COMMUNITY CENTRE
Bridgend Area	Other	BRYNTIRION & LALESTON COMMUNITY ASSOC
Bridgend Area	Other	CAMPAIGNERS
Bridgend Area	Other	CATS PROTECTION BRIDGEND AC
Bridgend Area	Other	COITY COMMUNITY CENTRE
Bridgend Area	Other	COITY HIGHER COMMUNITY COUNCIL
Bridgend Area	Other	CORNELLY & DISTRICT LUNCHEON CLUB
Bridgend Area	Other	CREATION COMMUNITY DEVELOPMENT
Bridgend Area	Other	CYNON VALLEY CRIME PREVENTION
Bridgend Area	Other	ECO DYSGU
Bridgend Area	Other	EWENNY COMMUNITY COUNCIL
Bridgend Area	Other	FINGERS & THUMBS PLAYGROUP
Bridgend Area	Other	FRIENDS OF BRYNHEULOG
Bridgend Area	Other	FRIENDS OF ST MARY'S RC CHURCH
Bridgend Area	Other	GIRL GUIDING CENTRAL GLAMORGAN
Bridgend Area	Other	GLAMORGAN HERITAGE COAST
Bridgend Area	Other	GLAMORGAN MISSION TO THE DEAF
Bridgend Area	Other	GRIFFIN PARK COMMUNITY CENTRE
Bridgend Area	Other	GROUNDWORK
Bridgend Area	Other	GROUNDWORK BRIDGEND
Bridgend Area	Other	HEOL Y CYW WELFARE HALL MANAGEMENT
Bridgend Area	Other	K.P.C. YOUTH
Bridgend Area	Other	LEWISTOWN & PANTYRAWEL
Bridgend Area	Other	NANTYMOEL BOYS & GIRLS CLUB
Bridgend Area	Other	NEWTON WOMENS INSTITUTE
Bridgend Area	Other	NODDFA CHAPEL COMMUNITY PROJECT
Bridgend Area	Other	NORTH CORNELLY COMMUNITY CENTRE
Bridgend Area	Other	OGMORE VALLEY WELFARE HALL
Bridgend Area	Other	PENCOED TOWN COUNCIL
Bridgend Area	Other	PENCOED WELFARE HALL
Bridgend Area	Other	PLAY & LEARN PLAYGROUP
Bridgend Area	Other	PORTHCAWL Y.M.C.A.
Bridgend Area	Other	PRINCESS OF WALES HOSPITAL
Bridgend Area	Other	PUPIL SCHEME
Bridgend Area	Other	SARN COMMUNITY CENTRE
Bridgend Area	Other	SCHOOL HOUSE DAY NURSERY
Bridgend Area	Other	ST BRIDES MINOR COMMUNITY COUNCIL
Bridgend Area	Other	ST JOHNS CHURCH HALL
Bridgend Area	Other	ST MARY'S YOUTH GROUP
Bridgend Area	Other	THE SAMARITANS
Bridgend Area	Other	THE STROKE ASSOCIATION
Bridgend Area	Other	TREMAINS PLAYGROUP
Bridgend Area	Other	TRINITY CARE AND SUPPORT
Bridgend Area	Other	TRINITY YOUTH CLUB
Bridgend Area	Other	WESTWARD COMMUNITY CENTRE

Bridgend Area	Other	WYNDHAM BOYS AND GIRLS CLUB
Bridgend Area	Other	YELLOW WALES
Caerphilly Area - East	Other	CRAFTS FOR EVERYONE
Caerphilly Area - East	Other	CWMFELINFACH COMMUNITY CENTRE
Caerphilly Area - East	Other	MARKHAM COMMUNITY HOUSE
Caerphilly Area - East	Other	NEWBRIDGE MEMORIAL HALL
Caerphilly Area - East	Other	ST JOHNS AMBULANCE
Caerphilly Area - East	Other	TY SIGN TLC
Caerphilly Area - West	Other	ABER VALLEY COMMUNITY COUNCIL
Caerphilly Area - West	Other	ACTION FOR CHILDREN
Caerphilly Area - West	Other	ACTION FOR CHILDREN
Caerphilly Area - West	Other	ACTION FOR CHILDREN
Caerphilly Area - West	Other	BARGOED Y.M.C.A.
Caerphilly Area - West	Other	BRITANNIA DAY NURSERY
Caerphilly Area - West	Other	GELLIGAER COMMUNITY COUNCIL
Caerphilly Area - West	Other	GWENT ASSOCIATION OF VOLUNTARY
Caerphilly Area - West	Other	H.B. ENQUIRY UNIT - 4F
Caerphilly Area - West	Other	MACHEN VILLAGE HALL & SOCIAL CENTRE
Caerphilly Area - West	Other	MAESYCWMMER VILLAGE HALL
Caerphilly Area - West	Other	MARKHAM SPORTS & COMMUNITY CENTRE
Caerphilly Area - West	Other	MENTER IAITH CAERFFILI
Caerphilly Area - West	Other	OAKDALE COMMUNITY CENTRE
Caerphilly Area - West	Other	PENYRHEOL TRECENYDD ENERGLYN COM C'CIL
Caerphilly Area - West	Other	SENGHENYDD COMMUNITY CENTRE
Caerphilly Area - West	Other	ST HELENS PARISH
Caerphilly Area - West	Other	STARTRITE NURSERY
Caerphilly Area - West	Other	TRECENYDD PHOENIX CLUB
Caerphilly Area - West	Other	TWYN COMMUNITY CENTRE
Caerphilly Area - West	Other	UNISON OFFICE
Caerphilly Area - West	Other	VARIETY CLUB FAMILY CENTRE
Cardiff	Other	COWBRIDGE WITH LLANBLETHIAN TOWN COUNCIL
Cardiff	Other	CRAIG - Y - PARC SCHOOL
Cardiff	Other	NAHT CYMRU
Cardiff	Other	ST JAMES CHURCH YOUTH GROUP
Collections	Other	CHRISTCHURCH, OGMORE VALE
Cynon Area	Other	CYNON VALLEY CITIZENS ADVICE BUREAU
Cynon Area	Other	CYNON VALLEY CRIME PREVENTION ASSOC.
Cynon Area	Other	EARLY START
Cynon Area	Other	FIRST HIRWAUN SCOUT GROUP
Cynon Area	Other	FOUR SEASONS PLAYGROUP
Cynon Area	Other	HIRWAUN Y.M.C.A.
Cynon Area	Other	LLWYDCOED AFTER SCHOOL CLUB
Cynon Area	Other	MAESNEWYDD GARDEN CENTRE
Cynon Area	Other	MOUNTAIN ASH Y.M.C.A.
Cynon Area	Other	MYM ABERDAR
Cynon Area	Other	PENRHIWCEIBER STRATEGY GROUP
Cynon Area	Other	PENYWAUN FAMILY SUPPORT CENTRE
Cynon Area	Other	SAFETY CRIME & PREVENTION
Cynon Area	Other	URDD GOBIATH CYMRU
Express Issues	Other	OPPORTUNITY HOUSING TRUST
Gwent Area	Other	NEW INN CONGREGATIONAL CHURCH HALL
Merthyr Tydfil Area	Other	1ST TROEDYRHIW BROWNIES
Merthyr Tydfil Area	Other	CANOLFAN GYMRAEG MERTHYR
Merthyr Tydfil Area	Other	FUNTAZIA DAY NURSERY
Merthyr Tydfil Area	Other	MERTHYR INSTITUTE FOR THE BLIND
Merthyr Tydfil Area	Other	MERTHYR TYDFIL PLAY FORUM
Merthyr Tydfil Area	Other	TREHARRIS BOYS & GIRLS CLUB
Neath / Port Talbot Area	Other	R&D
Newport Area	Other	KIDZ R US
Newport Area	Other	WESTERN VALLEY CAMERA CLUB
Other Area	Other	BISHOP AUCKLAND COLLEGE
Other Area	Other	EMBASSY OF JAPAN - LONDON

Other Area	Other	PROJECT PERU
Other Area	Other	THE ORPHEUS CENTRE
Other Area	Other	UNDERWOOD WEST CHILDREN'S CENTRE
Other Area	Other	URDD GOBAITH CYMRU
Other Area	Other	WELSH SCOUT COUNCIL
Other Area	Other	YSTRADOWEN COMMUNITY & SPORTS ASSOC
Rhondda Area	Other	ART SURGERY
Rhondda Area	Other	BLAENLLECHAU YOUTH PROJECT
Rhondda Area	Other	COMBINE HOUSE
Rhondda Area	Other	CYLCH MEITHRIN YNYSHIR & WATTSTOWN
Rhondda Area	Other	DAI DAVIES COMMUNITY DAY CENTRE
Rhondda Area	Other	DRIVE
Rhondda Area	Other	L.W.A. THE ARK YOUTH & COMMUNITY PROJECT
Rhondda Area	Other	PENYRENGLYN PROJECT
Rhondda Area	Other	RHONDDA INTERGRATED SUBSTANCE
Rhondda Area	Other	ROCK SOLID YOUTH
Rhondda Area	Other	SPECTACLE THEATRE
Rhondda Area	Other	ST JOHNS CHURCH VICARAGE
Rhondda Area	Other	TAI EDUCATION CENTRE
Rhondda Area	Other	TONYPANDY SCOUT GROUP
Rhondda Area	Other	VALLEYS KIDS
Rhondda Area	Other	YSTRAD OLD AGE ASSOCIATION
Swansea Area	Other	SCHOOL HOUSE DAY CARE
Swansea Area	Other	SCHOOLHOUSE DAYCARE
Swansea Area	Other	SWANSEA & DISTRICT ASSEMBLIES CAMP
Taff Area	Other	BARNARDOS
Taff Area	Other	BEEES KNEES DAY NURSERY
Taff Area	Other	BUILDING BLOCKS NURSERY
Taff Area	Other	ELITE
Taff Area	Other	FAMILY FIRST
Taff Area	Other	GILFACH GOCH COMMUNITY ASSOCIATION
Taff Area	Other	GLAMORGAN MISSION TO THE DEAF
Taff Area	Other	GLYNCOCH COMMUNITY CENTRE
Taff Area	Other	HAWTHORN JUNIOR HOCKEY CLUB
Taff Area	Other	ILAN COMMUNITY CENTRE
Taff Area	Other	LLANHARAN RECREATION GROUND TRUST
Taff Area	Other	LLANHARRAN DROP IN CENTRE
Taff Area	Other	LLANTRISANT COMMUNITY COUNCIL
Taff Area	Other	LLANTRISANT PARISH CHURCH HALL
Taff Area	Other	LLANTWIT FARDRE COMMUNITY COUNCIL
Taff Area	Other	MANAGEMENT COMMITTEE
Taff Area	Other	MEDICAL DIRECTORATE OFFICE
Taff Area	Other	MENTER IAEITH RHONDDA CYNON TAF
Taff Area	Other	PONTYPRIDD TOWN COUNCIL
Taff Area	Other	RCT COMMUNITY ARTS
Taff Area	Other	TALBOT COMMUNITY CENTRE
Taff Area	Other	TONYREFAIL WOMENS INSTITUTE
Taff Area	Other	TUMBLE TOTS
Torfaen Area	Other	MENTER IAITH BLAENAU GWENT
Bridgend Area	Playgroups	BRIGHT BEGINNINGS NURSERY
Bridgend Area	Playgroups	BRIGHT BEGINNINGS NURSERY
Bridgend Area	Playgroups	CYLCH MEITHRIN CYNWYD SANT
Bridgend Area	Playgroups	CYLCH MEITHRIN PLANT BACH SARN
Bridgend Area	Playgroups	CYLCH MEITHRIN PORTHCAWL
Bridgend Area	Playgroups	CYLCH MEITHRIN Y SKER
Bridgend Area	Playgroups	HAPPY HOURS PLAYGROUP
Bridgend Area	Playgroups	M.Y.M. PENCOED
Bridgend Area	Playgroups	NORTH CORNELLY PLAYGROUP
Bridgend Area	Playgroups	PENDRE PLAYSCHOOL
Bridgend Area	Playgroups	ST BRIDES MAJOR PLAYGROUP
Bridgend Area	Playgroups	VINE CHRISTIAN CENTRE PLAYGROUP
Bridgend Area	Playgroups	WICK & DISTRICT PLAYGROUP

Caerphilly Area - East	Playgroups	CYLCH MEITHRIN CWM GWYDDON
Caerphilly Area - East	Playgroups	CYLCH MEITHRIN TEDI TWT
Caerphilly Area - West	Playgroups	CYLCH MEITHRIN COED DUON
Caerphilly Area - West	Playgroups	CYLCH MEITHRIN NELSON
Caerphilly Area - West	Playgroups	CYLCH MEITHRIN PENALLTAU
Caerphilly Area - West	Playgroups	M.Y.M. PENPEDAIRHEOL
Caerphilly Area - West	Playgroups	YSGOL FEITHRIN ABERTRIDWR
Cardiff	Playgroups	COLWINSTON PLAYGROUP
Collections	Playgroups	CHURCH OF GOD PLAYGROUP
Merthyr Tydfil Area	Playgroups	CYLCH MEITHRIN CEFN COED
Merthyr Tydfil Area	Playgroups	CYLCH MEITHRIN PENTRE BACH
Merthyr Tydfil Area	Playgroups	CYLCH MEITHRIN TWYNCARMEI
Merthyr Tydfil Area	Playgroups	LITTLE RASCALS PLAYGROUP
Rhondda Area	Playgroups	SUNSHINE CORNER DAY NURSERY
Taff Area	Playgroups	CYLCH MEITHRIN EFAIL ISAF
Taff Area	Playgroups	CYLCH MEITHRIN PENTRE EGLWYS
Taff Area	Playgroups	CYLCH MEITHRIN Y DDRAENEN WEN
Taff Area	Playgroups	GIGGLES PLAYGROUP
Taff Area	Playgroups	M.Y.M. PONTYCLUN
Bridgend Area	South Wales Police	FINGERPRINT BUREAU
Bridgend Area	South Wales Police	OPERATIONAL SUPPORT DIVISION
Bridgend Area	South Wales Police	OSD ADMIN
Bridgend Area	South Wales Police	POLICE HQ
Bridgend Area	South Wales Police	POLICE SPORTS HALL
Bridgend Area	South Wales Police	POLICE STATION BRIDGEND
Bridgend Area	South Wales Police	POLICE STATION PORTHCAWL
Bridgend Area	South Wales Police	REGIONAL ASSET RECOVERY TEAM
Bridgend Area	South Wales Police	REGIONAL TASK FORCE
Bridgend Area	South Wales Police	SOUTH WALES POLICE
Bridgend Area	South Wales Police	SOUTH WALES POLICE
Caerphilly Area - West	South Wales Police	BLACKWOOD POLICE STATION
Cardiff	South Wales Police	AIRPORT POLICING GROUP
Cardiff	South Wales Police	POLICE STATION
Cardiff	South Wales Police	SERIOUS COLLISION INVESTGATION UNIT
Cardiff	South Wales Police	SOUTH WALES POLICE
Cardiff	South Wales Police	SOUTH WALES POLICE
Other Area	South Wales Police	AIRPORT POLICING GROUP
Other Area	South Wales Police	CARDIFF BAY POLICE STATION
Other Area	South Wales Police	CARDIFF CENTRAL POLICE STATION
Other Area	South Wales Police	CATHAYS POLICE STATION
Other Area	South Wales Police	COCKETT POLICE STATION
Other Area	South Wales Police	FAIRWATER POLICE STATION
Other Area	South Wales Police	NEATH DIVISIONAL POLICE H.Q.
Other Area	South Wales Police	POLICE STATION BARRY
Other Area	South Wales Police	POLICE STATION RUMNEY
Other Area	South Wales Police	SOUTH WALES POLICE
Other Area	South Wales Police	SWANSEA FERRY PORT POLICE
Swansea Area	South Wales Police	POLICE STATION
Taff Area	South Wales Police	CRIME REGISTRY
Taff Area	South Wales Police	PONTYPRIDD DIVISIONAL POLICE
Taff Area	South Wales Police	SAFETY CAMERA UNIT
Taff Area	South Wales Police	SOUTH WALES POLICE STATION
Bridgend Area	University	BRIDGEND COLLEGE ENTERPRISES LTD
Cardiff	University	CARDIFF SCHOOL OF CREATIVE AND
Taff Area	University	STUDENTS UNION
Taff Area	University	UNIVERSITY OF GLAMORGAN
Taff Area	University	UNIVERSITY OF GLAMORGAN SPORT & REC
Taff Area	University	UNIVERSITY OF GLAMORGAN STUDENT SER